

**CAL/OSHA'S NEW EMERGENCY
REGULATION REQUIRES ELECTRONIC
REPORTING OF 300 A LOGS**

On October 18, 2018 Cal/OSHA notified the public of its intent to adopt an emergency regulation that requires certain California employers to electronically submit their Cal/OSHA 300 A annual summaries to a website managed by the U.S. Department of Labor. The stated purpose of the emergency regulation is to conform Cal/OSHA's recordkeeping regulation to federal OSHA's parallel regulation.

WHICH EMPLOYERS ARE REQUIRED TO ELECTRONICALLY SUBMIT 300 A FORMS?

All employers with 250 or more employees at any time during the calendar year are covered by the emergency regulation.

Also covered by the emergency regulation are construction employers with 20 – 249 employees at any time during the calendar year.

WHAT'S THE REPORTING DEADLINE?

Cal/OSHA 300 A forms for the 2017 calendar year must be electronically submitted by no later than December 31, 2018.

Cal/OSHA 300 A forms for the 2018 calendar year must be electronically submitted by no later than March 2, 2019 (submissions in ensuing years will be due on March 2 of that year).

HOW DO COVERED EMPLOYERS REPORT THE 300 A DATA?

Federal OSHA has posted a document "Injury Tracking Application (ITA) Electronic Submission of Injury and Illness Records to OSHA". This document provides background, link information to logon, ITA Job Aids, and Frequently Asked Questions.

Click on: <https://www.osha.gov/injuryreporting/index.html>

WHERE CAN COVERED EMPLOYERS OBTAIN ADDITIONAL INFORMATION ABOUT CAL/OSHA'S EMERGENCY REGULATION?

Additional information about Cal/OSHA's emergency regulation can be found at the following link: <https://www.dir.ca.gov/dosh/calosha-updates/log300-reporting.html>

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